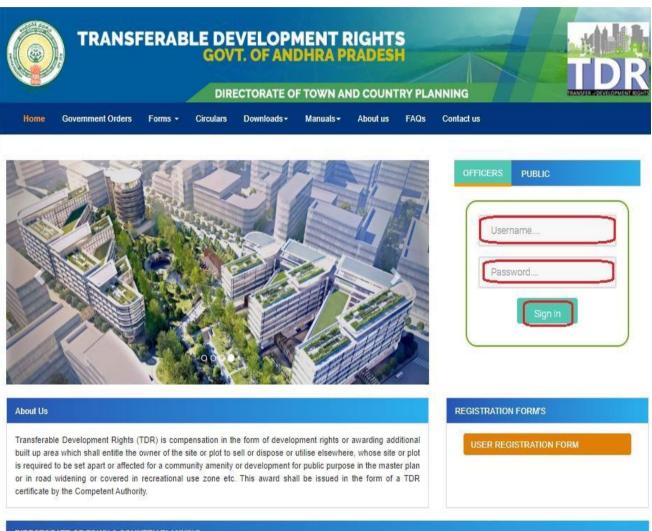
#### TDR DATA CAPTURING USER MANUAL

**Step1:-**Go to website and enter <a href="http://tdrdtcp.ap.gov.in/">http://tdrdtcp.ap.gov.in/</a> Next page appears as shown in below. Then enter user name and password next click on Sign in button.

Note: Enter Username, password For Login.



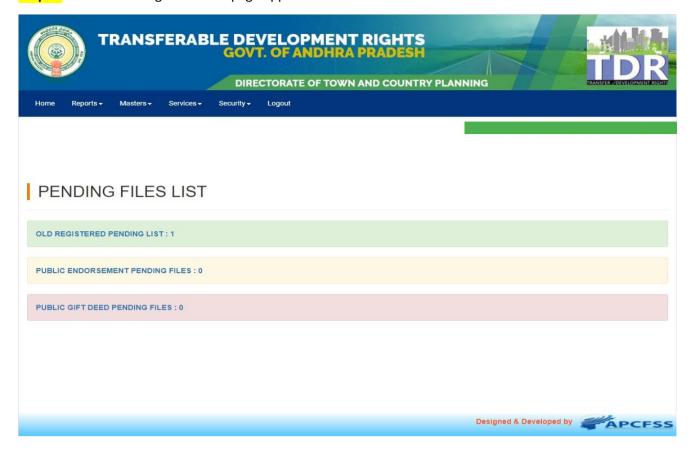
#### DIRECTORATE OF TOWN & COUNTRY PLANNING

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VISITED COUNT 1465

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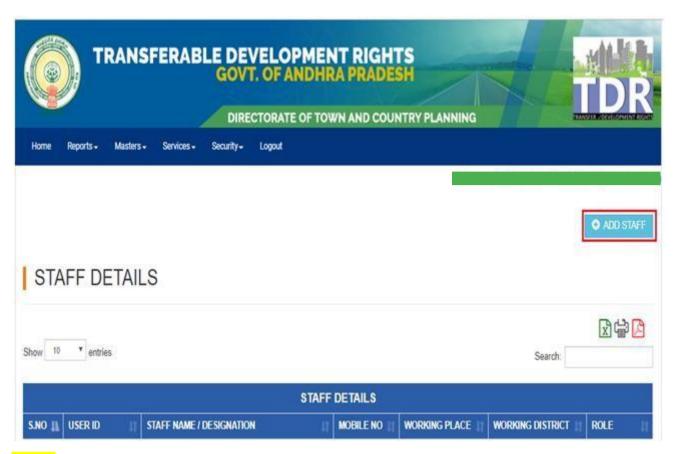
Step2:-After Click on Sign in button page appears as below.



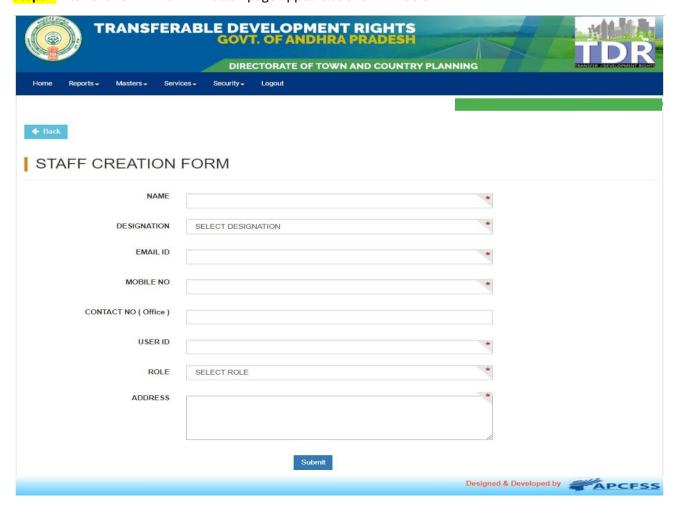
**Step3:**-Go to **Masters** Click on **M-12 STAFF DETAILS** page appears as shown in below.



Step4:-After Click on M-12 STAFF DETAILSpage appears as shown in below, Next click on ADD STAFF Button.



Step5:-After Click on ADD STAFF Button page appears as shown in below.



Step6:-Fill all mandatory fields and click on Submit button as shown in below.



Step7:-After Click on Submit button Page appears as shown in below. Submitted Successfully with Password.



### **PROJECTCREATION:**

Step1:- Go to "Services" click on "S-4 Project Creation" as shown in below.

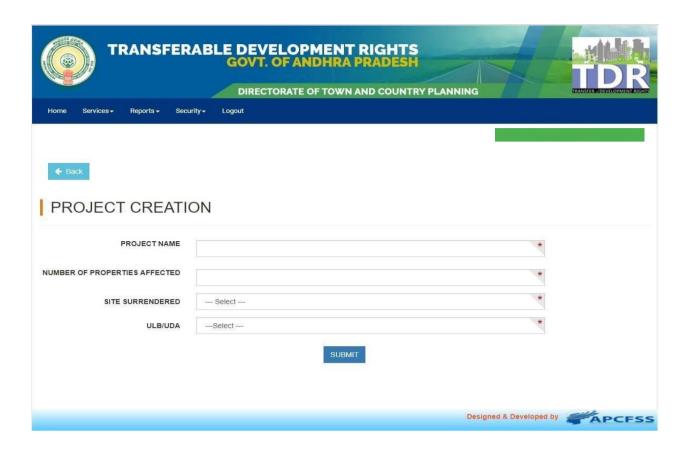
Note: Project Creation Service only available for Commissioner/Vice-Chairman/Section-Head



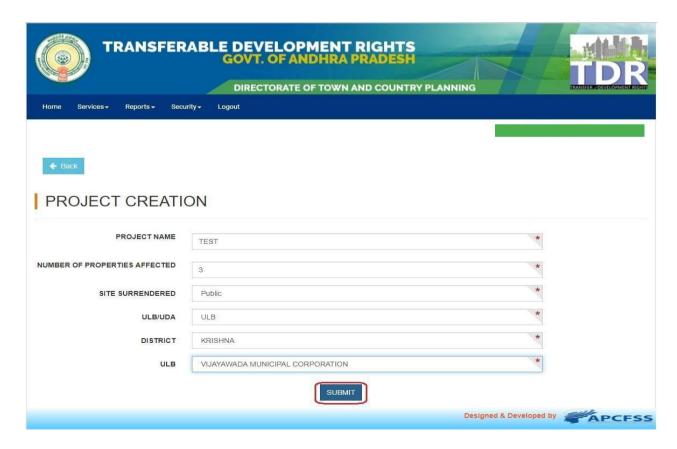
Step2:-AfterClickon"S-4ProjectCreation" pageappearsasshowninbelow. Nextclickon"AddProjects"



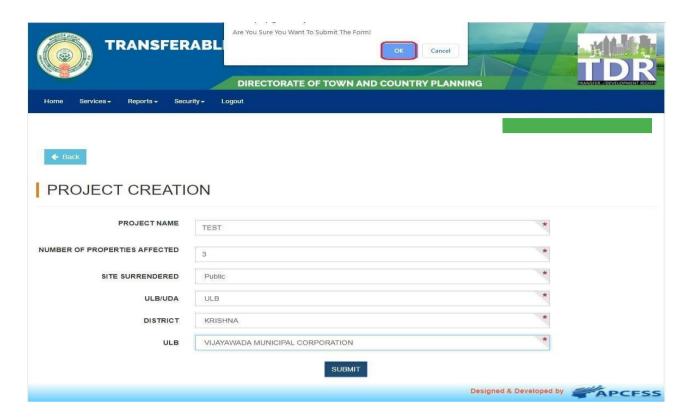
Step3:- After Click on "Add Projects" Page appears as shown below.



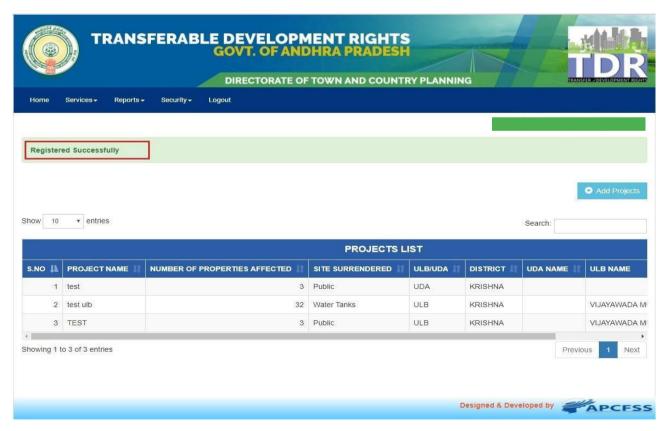
Step4:- Enter all the details and click on Submit button as shown in below.



Step5:- After click on "Submit" button pop up comes next click on "OK" button as shown in below.



Step6:- After click on OK button Registered Successfully as shown in below.

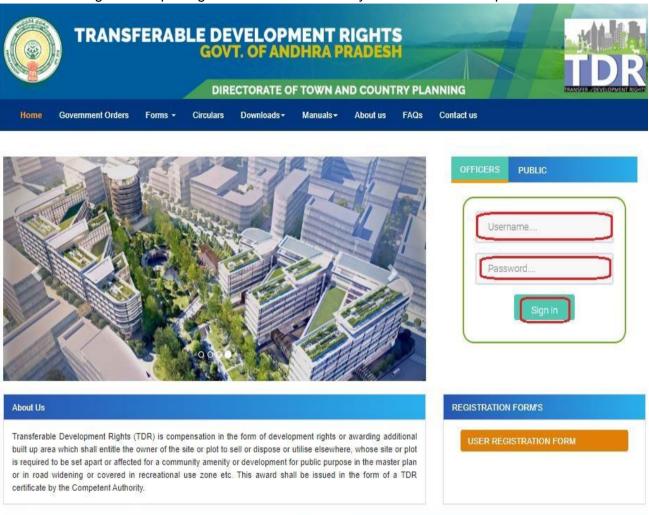


Note:-Projectcreation is used to create project when the required project name is not available in the Name of the Road field at data capturing form. Then you can use project creation service.

#### **EXISTING DATA CAPUTURING FORM PROCEDURE**

Step1:-Go to Website Enter <a href="http://tdrdtcp.ap.gov.in/">http://tdrdtcp.ap.gov.in/</a> next page appears as shown in below.

Note: Existing Data Capturing Service is available only for Clerk's For Respective ULB/UDA.



### DIRECTORATE OF TOWN & COUNTRY PLANNING

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VISITED COUNT 1465

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Step2:- Enter "User Name" and "Password" as shown in below and next click on sign in button.



#### DIRECTORATE OF TOWN & COUNTRY PLANNING

The department looks after the subject of planning and development in urban and rural areas. The development is achieved through Master Plans prepared for the urban centers and rural areas by way of Master Plans and indicative Land Use Plans. Development Plans for Mandal Headquarters are prepared by the department. The planned development is achieved through approval of layouts and by regulating the developments through building rules and zoning regulations and approval of industrial institutions. The Directorate of Town and Country Planning has two distinct functions, one under urban front and the other on the rural front. Inspect of urban area particularly the Municipal towns are planned and regulated under the provisions of APTP Act, 1920 under the provisions of local body acts, viz., Municipal Corporation Act, Andhra Pradesh Municipalities act and A.P. Urban Areas (Development)Act and A.P. Cinematography Act. In respect of Rural Areas, the developments are regulated under the provisions of Andhra Pradesh Panchayat Raj Act, 1992 in respect of approval layouts and granting permissions for industries and installations. The department assists the Government in all Town and Country Planning matters as well as in coordinating with various departments involved in area development like A.P. Housing Board, A.P. State Housing and Urban Development Corporations. A.P. Industrial and infrastructure corporation, Industries Department etc.

VISITED COUNT 1465

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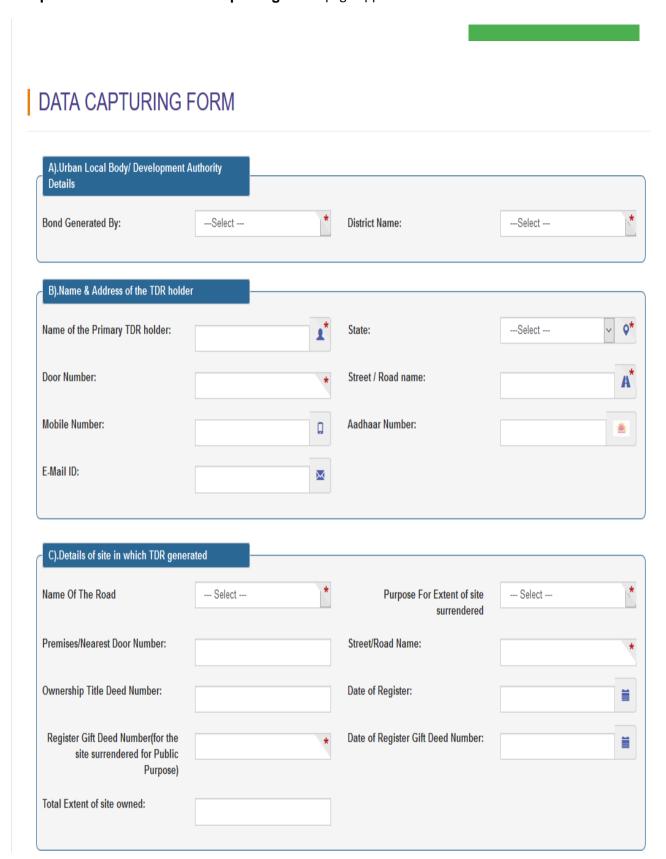
**Step3:-**Afterclickonsigninbuttonpageappearsasshowninbelow. Different Services are available as shown in below. Ex: -Services, Reports etc..,



**Step4:-**Go to **Services** Select **S-1 Data Capturing Form** as shown in below.



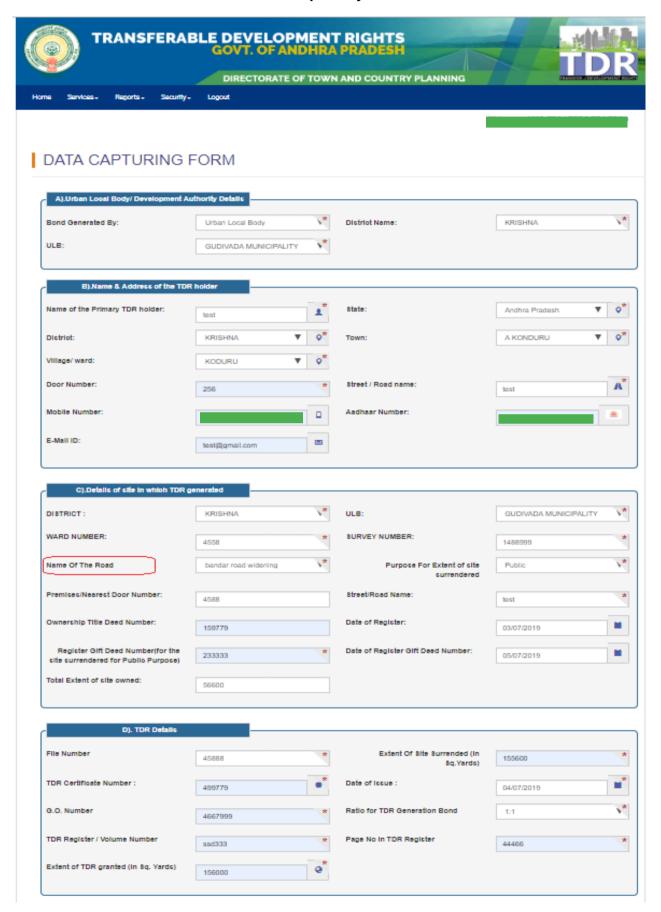
## **Step5:-**After click on **S-1 Data Capturing Form** page appears as shown in below.



File Number	*	Extent Of Site Surrended (in Sq.Yards)		
TDR Certificate Number :	**	Date of Issue :		
G.O. Number	Select *	Ratio for TDR Generation Bond	Select	
TDR Register / Volume Number	*	Page No In TDR Register		
Extent of TDR granted (in Sq. Yards)	<b>o</b> *			
E). Is This Bond utilised/transferred				
Is This Bond Utilised	○ Yes (	● No		
F). Upload Documents				
DR Certificate Copy:	Browse No file sele	cted.	*	
xtract Of TDR Register Copy:			*	
	Browse No file sele	cted.		
egistered Gift Deed:	Browse No file sele	cted.	*	
ther:				
	Browse No file sele	cted.		
G). Remarks				
Write Your Remarks on Here				
				.:i

Step6:-Fill all the Details in Data Capturing Form Next Click on Submit button as shown in below.

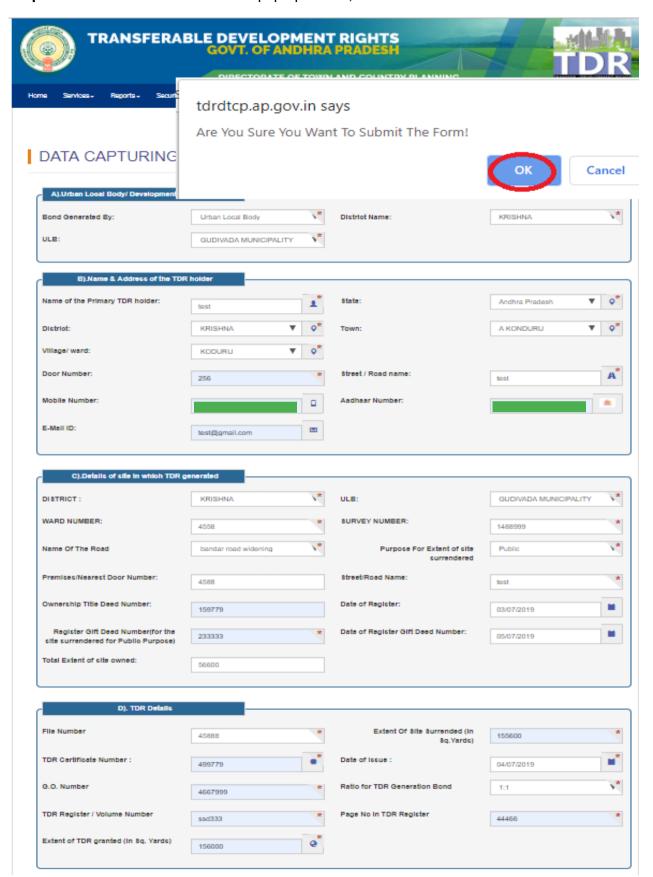
Note: - All the details are filled for an example only.



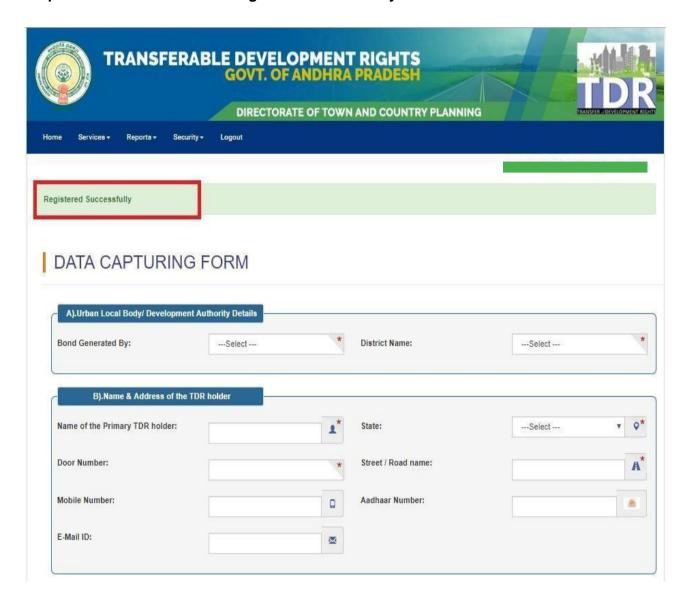
	ferred				
Is This Bond Utilised  Number of Consumptions :		Yes	No	*	
		1			
CONSUMPTIONS DETAILS 1:					
Type of Bond utilisation :		Self		•	
TDR Utilized For Purpose :		Extra Floor		*	
File Number :	4458888	*	Page Number in Register	538999777	
Extent utilisation (in Sq. yards) :	45866	*	utilised in B.A. Number :	88888	
Date Of Utilisation :	03/07/2019	*	Whether Utilised in ULB/UDA:	Urban Local Body	V
DISTRICT:	KRISHNA	*	ULB:	GUDIVADA MUNICIPALITY	V
Door Number/ Survey Number :	15884		Street / Road name :	test	
Export Value on the date of utilisation (in Sq. Yards)	2581		Import Value on the date of utilisation(in Sq. Yards)	25988	
Balance TDR available :		110334			
F). Upload Documents					
		Choose File STATE_M	IANUAI.pdf	*	
xtract Of TDR Register Copy:		Choose File STATE_M		*	
extract Of TDR Register Copy:			IANUAI.pdf		
xtract Of TDR Register Copy: egistered Gift Deed:		Choose File STATE_M	IANUAI.pdf		
xtract Of TDR Register Copy: egistered Gift Deed:	[	Choose File STATE_M	IANUAI.pdf		
extract Of TDR Register Copy: Registered Gift Deed: Other:		Choose File STATE_M	IANUAI.pdf		
egistered Gift Deed: Other:  G). Remarks		Choose File STATE_M	IANUAI.pdf	*	
egistered Gift Deed: Other:  G). Remarks		Choose File STATE_M	IANUAI.pdf	*	
egistered Gift Deed: Other:  G). Remarks		Choose File STATE_M	IANUAI.pdf	*	

Submit

Step7:- After click on Submit button pop up comes, then click on OK button as shown below.



Step8:- After click on OK button "Registered successfully" as shown in below.



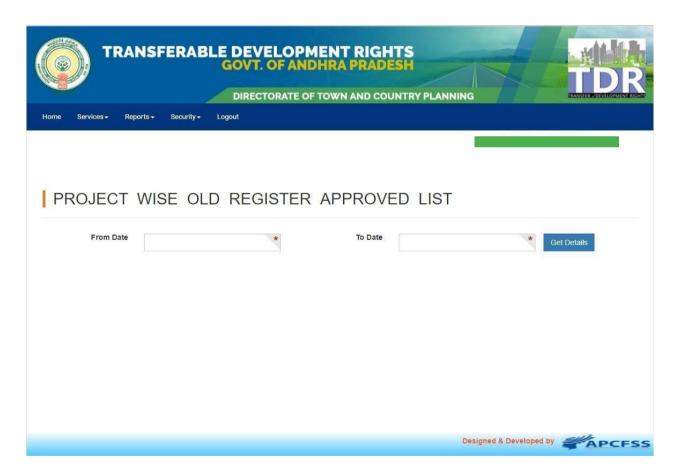
- Note: 1. Registered TDR Will Assigned To Specified officer Selected while Data Capturing.
  - 2. Assigned officer Will Forward to Respective Officer or modify the TDRData.
  - 3. Final Approver Will BeCommissioner/Vice-Chairman/Metropolitan-Commissioner

### PROCEDURE OF REGISTERED APPROVED LIST REPORT

 $\textbf{Step1:-} Toget registered approved List Goto Reports Clickon \textbf{R-1OldRegistered Approved List} \ as shown in \ below.$ 



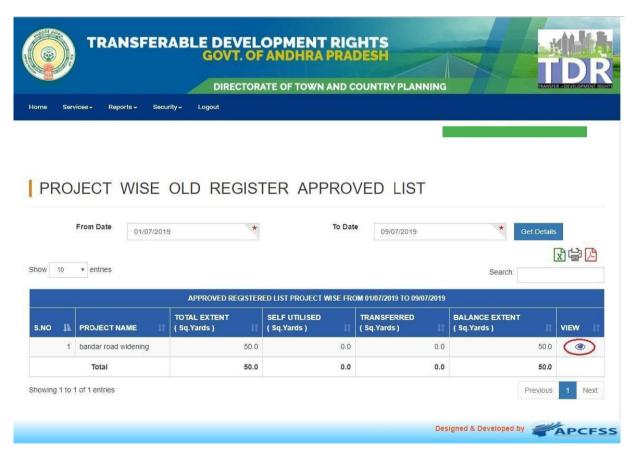
Step2:-After Click on R-1 Old Registered Approved List page appears as shown in below.



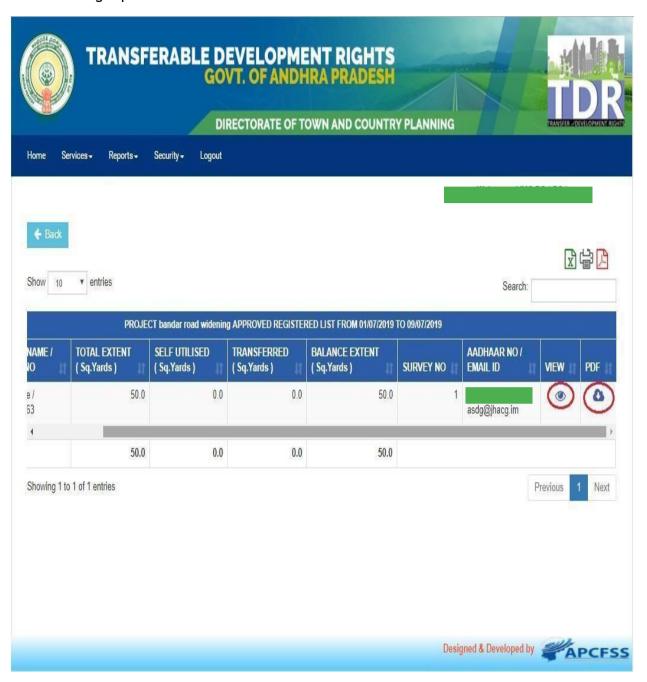
Step3:-Enter From Date and To Date next click on Get Details as shown in below.



**Step4:-** After Click Get Details page appears as shown in below. Then select project and click on **VIEW** button.



**Step5:-**AfterClickon**VIEW**buttonpageappearsasshowninbelow.Ifyouwantviewdetailsclickon**VIEW** button or to get pdf click on **PDF** button shown in below.





# TRANSFERABLE DEVELOPMENT RIGHTS GOVT. OF ANDHRA PRADESH



DIRECTORATE OF TOWN AND COUNTRY PLANNING

Reports - Security - Logout

	C						
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### VIJAYAWADA MUNICIPAL CORPORATION DISTRICT NAME KRISHNA ULB

APPLICATION NO.	291	LAND OWNER NAME	vmc tps file	
DOOR NO	1-112	STREET OR ROAD NAME	4	
STATE		Andhra Pradesh		
DISTRICT	KRISHNA	TOWN	CHALLAPALLI	
/ILLAGE	CHEEDEPUDI	MOBILE NO		
AADHAR NO.		EMAIL ID	asdg@jhacg.im	

DISTRICT	KRISHNA	ÜLB	VIJAYAWADA MUNICIPAL CORPORATION
WARD	1	SURVEY NO	*
NAME / TYPES OF ROAD	bandar road widening	PURPOSE FOR EXTENT OF SITE SURRENDERED	Water Tanks
PREMISES/ DOOR NO Water Tanks	5	STREET/ROAD NAME	sdfh
OWNERSHIP TITLE DEED NO	1	DATE OF REGISTER	09/07/2019
REGISTER GIFT DEED NO(for the site surrendered for Public Purpose)	5	DATE OF REGISTER GIFT DEED NO	09/07/2019
TOTAL EXTENT OF SITE	5.0		

Tdr Details			
TDR CERTIFICATE NO	5854	DATE OF ISSUE	09/07/2019
EXTENT OF SITE SURRENDED (in Sq.Yards)	12345.0	FILE NO	54
G.O. NO	58	RATIO FOR TDR GENERATION BOND	1:4
EXTENT OF TDR GRANTED (in Sq. Yards)	50.0	TDR REGISTER / VOLUME NO	1
PAGE NO	3642		

Attached Doo	numents		
EXTRACT OF TDR REGISTER COPY :	Click Here	REGISTERED GIFT DEED:	Click Here
OTHER	Click Here		

Is This Bond utilised/transferred

The Bond Is not Yet Utilized / Transferred



#### APPLICATION FOR GRANT OF TRANSFERRABLE DEVELOPMENT RIGHTS (TDR)

URBAN LOCAL BODY / DEVELOPMENT AUTHORITY DETAILS

DISTRICT NAME: KRISHNA ULB: VIJAYAWADA MUNICIPAL

CORPORATION

**DETAILS OF TDR HOLDER** 

APPLICATION NO.: 291 LAND OWNER NAME: vmc tps file

DOOR NO: 1-112 STREET OR ROAD NAME: 1

STATE: Andhra Pradesh

DISTRICT: KRISHNA TOWN: CHALLAPALLI

VILLAGE: CHEEDEPUDI MOBILE NO:

AADHAR NO.: EMAIL ID: asdg@jhacg.im

DETAILS OF SITE IN WHICH TDR GENERATED

DISTRICT: KRISHNA ULB: 43

WARD: 1 SURVEY NO: 1

NAME / TYPES OF ROAD: bandar road widening PURPOSE FOR EXTENT OF 5.0

SITE SURRENDERED:

PREMISES/ DOOR NO: 5 STREET/ROAD NAME: sdfh

OWNERSHIP TITLE DEED 1 DATE OF REGISTER: 09/07/2019

NO:

REGISTER GIFT DEED NO(for the site surrendered for Public Purpose): 5

DATE OF REGISTER GIFT 09/07/2019 TOTAL EXTENT OF SITE 5.0

ED NO : OWNED :

TDR DETAILS

TDR CERTIFICATE No: 5654 DATE OF ISSUE: 09/07/2019

Extent Of Site Surrended (in 12345.0 File No: 54

Sq.Yards):

G.O. No: 58 Ratio for TDR Generation 1:4

Bond :

Extent of TDR granted (in Sq. Yards): 50.0

TDR REGISTER / VOLUME 1 PAGE NO: 3642

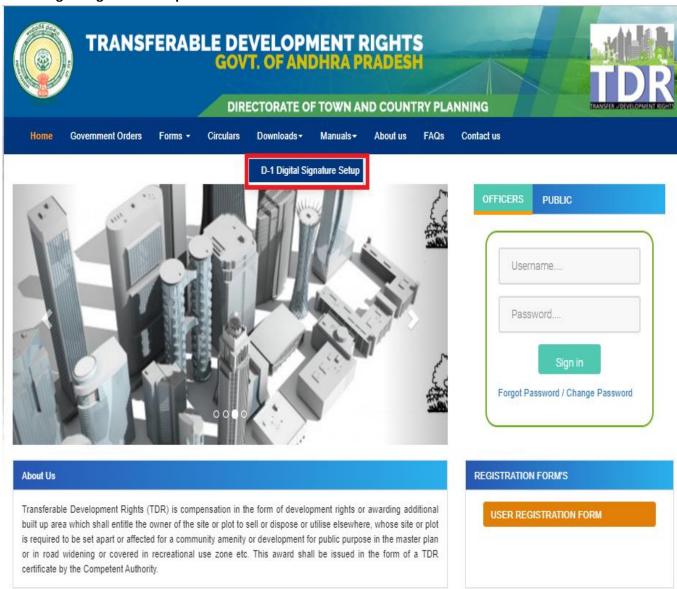
NO:

IS THIS BOND UTILISED/TRANSFERRED

No Data found

# **Digital Signature**

**Step1:** Go to Site Url: <a href="http://tdrdtcp.ap.gov.in/">http://tdrdtcp.ap.gov.in/</a> and click On Downloads Tab. Under the Downloads Tab Click on **D-1 Digital Signature Setup** as shown below.

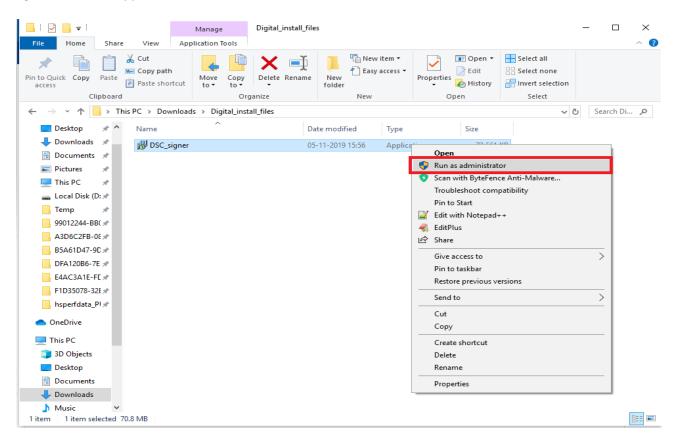


#### DIRECTORATE OF TOWN & COUNTRY PLANNING

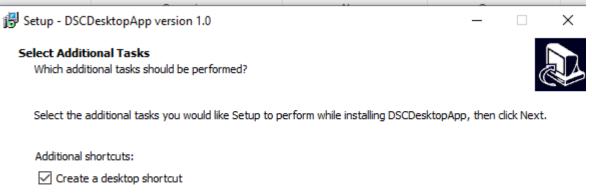
The department looks after the subject of planning and development in urban and rural areas. The development is achieved through Master Plans prepared for the urban centers and rural areas by way of Master Plans and indicative Land Use Plans. Development Plans for Mandal Headquarters are prepared by the department. The planned development is achieved through approval of layouts and by regulating the developments through building rules and zoning regulations and approval of industrial institutions. The Directorate of Town and Country Planning has two distinct functions, one under urban front and the other on the rural front. Inspect of urban area particularly the Municipal towns are planned and regulated under the provisions of APTP Act, 1920 under the provisions of local body acts, viz., Municipal Corporation Act, Andhra Pradesh Municipalities act and A.P. Urban Areas (Development)Act and A.P. Cinematography Act. In respect of Rural Areas, the developments are regulated under the provisions of Andhra Pradesh Panchayat Raj Act, 1992 in respect of approval layouts and granting permissions for industries and installations. The department assists the Government in all Town and Country Planning matters as well as in coordinating with various departments involved in area development like A.P. Housing Board, A.P. State Housing and Urban Development Corporations. A.P. Industrial and infrastructure corporation, Industries Department etc.

VISITED COUNT 1988

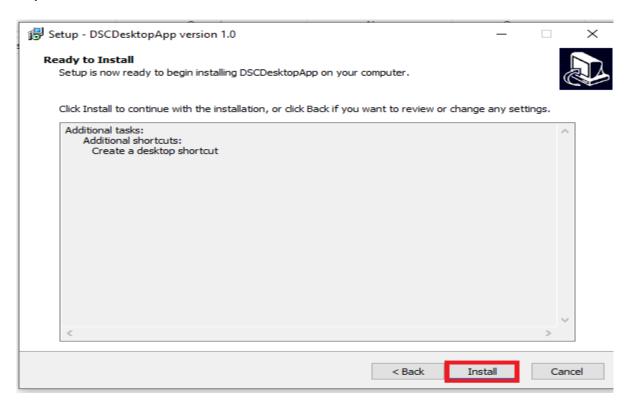
**Step 2**: After You will be asked to download an .**EXE** file . Download the file and go to the file location and right click on the application as follows:



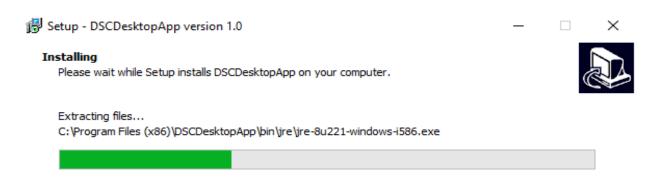
**Step 3:** Next To the above steps a window will pop-up as shown below click on Next to proceed to the further process.

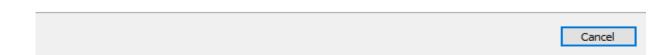


Step 4: Next Click on install Button.

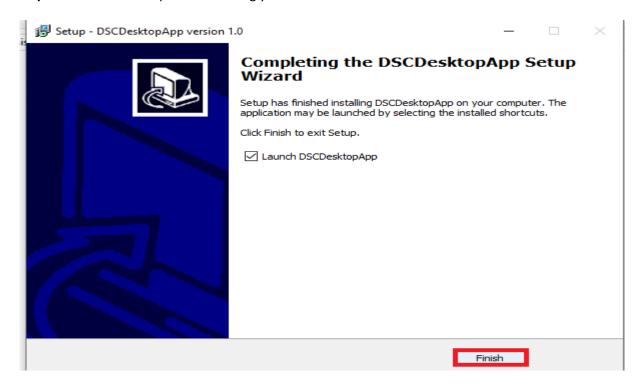


**Step 5:** After clicking on the install button your .EXE file will be installing on your system. Wait until the installing process completes.





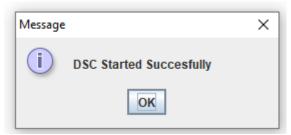
**Step 6:** For the final step after installing you will be asked to click Finish button. Click on Finish Button.



**Step 7:** Digital Signature has been installed on your system successfully.



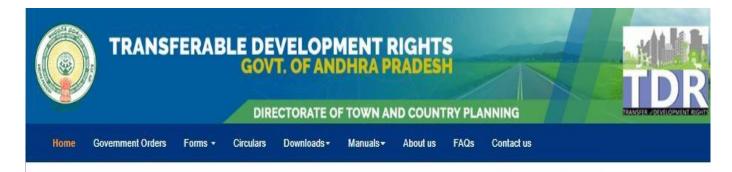
**Step 8 :** Desktop Shortcut/Desktop Icon is created in desktop ,double click on it & the below popup window will appears.



# **Update Profile**

**Step1:** Go to Site Url: <a href="http://tdrdtcp.ap.gov.in/">http://tdrdtcp.ap.gov.in/</a> and click On Downloads Tab. Under the Downloads Tab Click on **D-1 Digital Signature Setup** as shown below.

Note: Enter Username, password For Login.







#### About Us

Transferable Development Rights (TDR) is compensation in the form of development rights or awarding additional built up area which shall entitle the owner of the site or plot to sell or dispose or utilise elsewhere, whose site or plot is required to be set apart or affected for a community amenity or development for public purpose in the master plan or in road widening or covered in recreational use zone etc. This award shall be issued in the form of a TDR certificate by the Competent Authority.

# REGISTRATION FORM'S USER REGISTRATION FORM

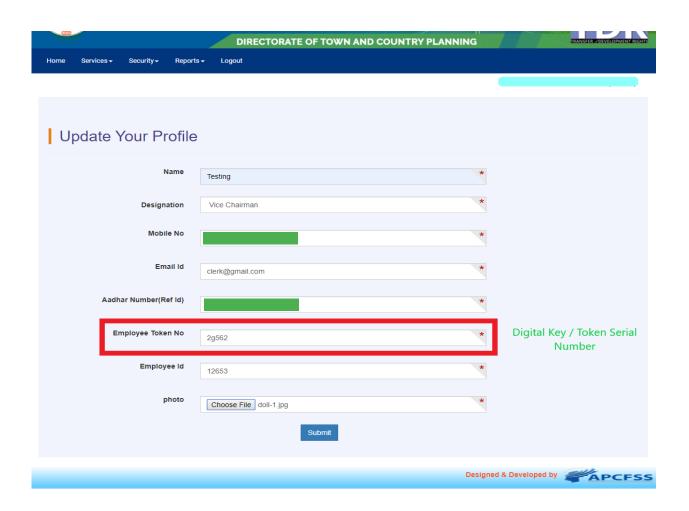
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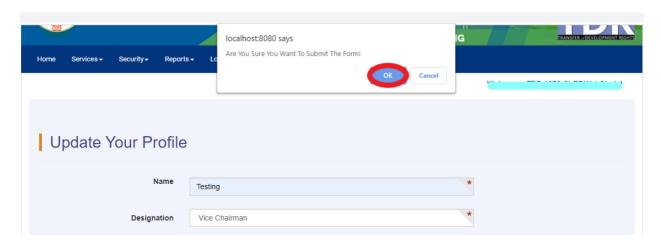
Step 2: Go to "Security" click on "S-1 Update Profile" as shown in below.



Step 3: Enter all the details and click on Submit button as shown in below



Step 4: After click on "Submit" button pop up comes next click on "OK" button as shown in below.



Step 5: After click on OK button Registered Successfully as shown in below

